

**MINUTES OF MEETING**  
**Springfield-Sangamon County Regional Planning Commission**  
**June 20, 2018**

**1. CALL TO ORDER.**

Chairman Val Yazell called the meeting to order at 9:31 AM.

**2. ROLL CALL.**

Mary Jane Niemann called the roll.

JULY 2017	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY 2018	FEBRUARY	MARCH	APRIL	MAY	JUNE	COMMISSION MEMBERS
X	X	X	X	X	X	X		X	X	X	X	Val Yazell, Chairman
	X	X	X						X	X	X	Larry Hamlin, Vice-Chairman
X	X	X	X	X	X	X	X	X	X	X	X	Joe Gooden, Secretary
		X	X	X	X		X	X	X	X	X	Mayor Jim Langfelder – <u>B. Drew</u>
X	X	X	X	X	X	X	X	X	X	X	X	Andy Van Meter – <u>B. McFadden</u>
X	X	X	X	X	X	X	X	X	X	X	X	Alderman Joe McMenamin
	X	X			X	X					X	Alderman Andrew Proctor
X		X		X	X	X					X	Greg Stumpf – <u>J. Stone</u>
	X	X	X	X	X	X	X	X	X	X	X	George Preckwinkle – <u>C. Stratton</u>
	X	X		X		X		X			X	Leslie Sgro – <u>E. McKinley</u>
X	X		X	X	X	X	X	X	X	X	X	Frank Vala – <u>R. Blickensderfer</u>
X	X		X	X	X	X	X	X	X	X	X	Brian Brewer – <u>F. Squires</u>
X	X	X	X	X	X	X	X	X	X	X	X	Dick Ciotti – <u>G. Humphrey</u>
X	X	X	X		X	X	X	X	X	X	X	Jeff Vose
X	X	X	X	X	X	X				X	X	Kenneth Springs
X	X	X	X	X	X	X	X	X	X	X	X	Greg Kruger
X		X		X	X		X	X	X		X	Eric Hansen

**Others**

Trustin Harrison

**Staff**

Molly Berns

Ethan Hendricks

Shannan Karrick

Steve Keenan

Jordan Leaf

Mary Jane Niemann

Joe Zeibert

3. **MINUTES OF MEETING.**

Chairman Yazell asked if there were any additions or corrections to the minutes of the May 16, 2018 Regional Planning Commission meeting. There were none. The minutes were accepted as mailed.

4. **MINUTES OF THE EXECUTIVE POLICY BOARD.**

There was no meeting of the Executive Policy Board.

5. **REPORT OF OFFICERS.**

Chairman Yazell stated that she has enjoyed serving as Chair and working with the staff during the past year.

6. **REPORT OF THE EXECUTIVE DIRECTOR.**

A. **Economic Activity by Building Permits** – Molly Berns noted that Commissioner Joe McMenamin had inquired about who might help report on economic activity within the City of Springfield and Sangamon County as measured by building permits. Berns stated that she has been working with the city's Building Department and will work with the county's Building Department regarding the manner in which building permit data is collected and categorized in order to fulfill Commissioner McMenamin's request on a monthly basis.

B. **Comprehensive Plans** – Berns noted that the Springfield Comprehensive Plan was completed in January 2018. Work has been underway for four months and continues on the Chatham Comprehensive Plan. The first steering committee meeting was held on June 14 regarding the County's Comprehensive Plan.

7. **CORRESPONDENCE.**

There was no correspondence.

8. **PUBLIC HEARING.**

There was no one who wished to address the Commission.

9. **COMMITTEE REPORTS.**

**Land Subdivision Committee (LSC)** – Berns stated that there were no projects that require action this month. There was no summary of other committee activities from the June 7<sup>th</sup> Land Subdivision Committee meeting as it was cancelled due to a lack of business.

10. **UNFINISHED BUSINESS.**

There was no unfinished business.

## 11. NEW BUSINESS.

Chairman Yazell said since this was the Commission's Annual Meeting, election of officers and members of the Commission's Executive Policy Board will take place.

### A. **Report of the Nominating Committee**

Chairman Yazell asked Berns to enter the Report of the Nominating Committee. Berns read the report:

As per the Commission's Bylaws, and as the Chairman mentioned during the last meeting, the terms of Commission officers run from July 1 through June 30, so today new officers for the Commission and members of the Executive Policy Board for the 2017-2018 program year must be elected.

The Officers (a Chair, Vice-Chair and Secretary) must be drawn from the 3 City appointed citizen members, who must be members of the City's Planning and Zoning Commission, and the 3 County appointed citizen members. The Chairmanship must rotate between County and City members. For the upcoming year, the Chair and Secretary of the Commission must be selected from the City's citizen members, while the Vice-Chair is selected from the County's citizen members.

Article 3, Section 2 of the Commission's Bylaws calls for the Chairman to name a 3 member committee from the Executive Policy Board to nominate new officers as well as members of the Executive Policy Board.

As has been past practice, last month Chairman Yazell named County Board Chairman Van Meter and Mayor Langfelder to join her on the Nominating Committee.

That committee has discussed the matter and wishes to present the following slate as their recommendation. As officers they nominate:

- **Commissioner Larry Hamlin for Chair;**
- **Commissioner Joe Gooden for Vice-Chair; and**
- **Commissioner Ken Springs for Secretary.**

Staff notes for the record that the Chairman of the Commission also represents the Commission on the Springfield Area Transportation Study's Policy Committee as per that body's bylaws, and all officers may serve ex officio on the Commission's Land Subdivision Committee.

Chairman Yazell stated that she understood that these members have all agreed to serve if elected. She asked if there were any other nominations. There being no other nominations, Chairman Yazell entertained a motion for the election of these officers, their terms to run from July 1, 2018 until June 30, 2019, pursuant to the conditions for holding these offices as established in ordinance and the Commission's bylaws.

### B. **Election of Officers**

*Commissioner McMenamin moved to elect Larry Hamlin, Chair; Joe Gooden, Vice-Chair; and Ken Springs, Secretary of the SSCRPC for the period of July 1, 2018 through June 30, 2019. Commissioner Jeff Vose seconded the motion and the roll call vote was unanimous.*

### **C. Election of Executive Policy Board Representatives**

Chairman Yazell congratulated the newly elected officers and then asked Berns to continue with the report of the Nominating Committee as it related to membership on the Executive Policy Board.

Berns noted that the Executive Policy Board is made up of the Commission's Chairman, Vice-Chairman and Secretary, the County Board Chair and Springfield Mayor, a representative of a special jurisdiction represented on the Commission, and a member-at-large. The representative of the special jurisdiction and member-at-large will be elected at this time.

The Nominating Committee recommended:

- **Mr. Dick Ciotti, Chairman of the Board of the Sangamon County Water Reclamation District, to serve as the representative of special jurisdictions; and**
- **Commissioner and Immediate Past Chair Val Yazell, as the member-at-large.**

Chairman Yazell stated that she understood that these members have indicated their willingness to serve if elected. She asked if there were any other nominations. There were no other nominations.

Chairman Yazell then entertained a motion for the election of the above mentioned nominees to the Executive Policy Board, their terms to run from July 1, 2018 to June 30, 2019, pursuant to the conditions for holding these offices as established in ordinance and the Commission's bylaws.

*Frank Squires moved to elect Dick Ciotti and Val Yazell to the Executive Policy Board for the period of July 1, 2018 through June 30, 2019. Elliott McKinley seconded the motion and the roll call vote was unanimous.*

### **12. SPECIAL ANNOUNCEMENTS.**

Berns thanked Yazell for her assistance and service as Chairman of the SSCRPC during the past year as well as serving on the SATS Policy Committee. Chairman Yazell was then presented a framed photo of the Old State Capitol done by a local photographer as a token of appreciation on behalf of the staff.

### **13. ADJOURNMENT.**

Chairman Yazell noted that the next Regional Planning Commission meeting will be held on July 18, 2018.

There being no further business, Commissioner Larry Hamlin moved to adjourn. Frank Squires seconded the motion and the meeting adjourned at 9:42 AM.

Respectfully Submitted,

MJN

Mary Jane Niemann  
Recording Secretary